



LISBURN CATHEDRAL SCOUT GROUP

Skills for Life



TRUSTEES' ANNUAL REPORT & STATEMENT OF ACCOUNTS

for the year ending 31st MARCH 2018

Registered with

The Charity Commission for Northern Ireland NIC103714

<http://www.cathedralscouts.com>



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Structure, Governance and Management

The Scout Association was incorporated by Royal Charter in 1912. Its powers include the appointment of local bodies for the management of its affairs in any particular part of the United Kingdom; under these powers Lisburn Cathedral Scout Group is one of the groups registered to provide Scouting in the City of Lisburn. Lisburn Cathedral Scout Group is an autonomous Charity affiliated to The Scout Association and is recognised by the Inland Revenue as a Charity.

Group Executive, Leadership Team and Scout Council

The members of the groups Executive Committee are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in Northern Ireland requires the Executive Committee to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period.

The Executive Committee typically meet at the beginning of every other month and review

- Group membership including any requirement to recruit new members and new volunteers,
- Group finances and predicted cash flow
- Equipment needs
- Fundraising
- Safety
- Other matters as appropriate

The Executive, as necessary, will organise sub committees to look at particular subjects and may co-opt non executive members onto these sub committees as required.

The Group Executive is not responsible for the scouting program; this responsibility falls to the leadership team, however certain members of that team are also members of the group executive committee to ensure there is efficient two way communication between the two bodies. Both bodies report to the group's AGM where all members' Parents, Scout Patrol Leaders, Explorer Scouts and Adult Members have the right of attendance. This body is known as Lisburn Cathedral Scout Group Scout Council and it has the right to vote on approving or challenging Financial Accounts, electing certain members of the Executive Committee and amending decision that are not constrained by the Policy, Organisation and Rules of the Scout Association.

The group follows the Policy, Organisation and Rules (P.O.R.) of the Scout Association. These are regularly updated and can be found at <http://members.scouts.org.uk/supportresources/search?cat=480>

Partners

Lisburn Cathedral Scout Group has a partnership agreement with three independent charities:

Lisburn Cathedral - for the use of their building and grounds

Lisburn Cathedral Squirrel Group - to feed their members directly into L.C.S.G. close to their 6th Birthday

Lisburn & District Scouts - to run and provide Explorer Scouting in a partnered Explorer Unit.

SafeGuarding

Because the majority of our members are under 18 years of age, safeguarding their wellbeing is a fundamental concern to all members of Lisburn Cathedral Scout Group and we have a robust system in place to ensure the welfare of our young people. This includes the referral of any incident to an outside independent reporting structure within The Scout Association. The Group Scout Leader is responsible for ensuring the internal structures follow both P.O.R. and guidelines given by the Department of Education.



Trustees and Executive Committee as of 31st March 2018

Chair	Vacant
Trustee (Group Scout Leader)	Paul Duggan
Trustee (Assistant Group Scout Leader)	Andrew Stacey
Trustee (Treasure)	Julie Magill
Trustee (Secretary)	Elizabeth McArdle
Trustee (Explorer Scout Leader - Partnered Explore Unit)	George Griffin
Trustee (Scout Leader)	Jill Maguire
Trustee (Cub Scout Leader)	Jonathan Simpson
Trustee (Cub Scout Leader)	Ciaran McIlwee
Trustee (Beaver Scout Leader)	Maureen Simpson
Trustee (Beaver Scout Leader)	Eugene Mohan
Trustee (Squirrel Leader - Partnered Squirrel Unit)	Carolyn Mulholland
Trustee (Parent Representative)	Julie Price
Trustee (Parent Representative)	Tara Lavery
Trustee (Parent Representative)	Helen Bell
Trustee (Parent Representative)	Alastair McKinley
Trustee (Parent Representative)	Karen Brown

Other Trustees

Julie Magill stood down as treasurer at the AGM of June 2018. The Financial section of this report was prepared by Mrs Karen Brown (Elect Treasurer June 2018) and new Group Chair Dr Hannah-Jane Braiden (Appointed December 2018) signed the report

The Trustees have studied the N.I. Charity Commission's statutory guidance on the Public benefit requirement and consider that they have complied with it in full.

Other with rights of attendance at Executive Committee Meetings as non voting attendees.

Members of the Scout Association

Scout Leader	Mr Colin Roy
District Commissioner	Mrs Audrey Morrow
District Chair	Ms Jessica Kidd

Non Members of the Scout Association

Rector Lisburn Cathedral	Dean Sam Wright - or his nominee
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The above 4 named are not Trustees of the group

Trustee Appointment

Trustees may be Ex-officio, Elected, Nominated or Co-Opted in accordance with P.O.R.

This is covered by Rule 3.23biii which can be found in appendix 1.

It should be further noted that the position of Chair is the choice of the Group Scout Leader

The positions of Treasurer and Secretary are nominated and voted for annually by members of the Scout Council at the AGM.



Leadership Team

For all scouting matters, Lisburn Cathedral Scout Group (L.C.S.G.) follows the Policy Organisation and Rules (P.O.R.) of The Scout Association. It is led by a Group Scout Leader (GSL), who is assisted by an Assistant Group Scout Leader (AGSL). The AGSL is directly responsible for areas of operation delegated to them by the GSL.

Each section is led by one or more section leaders who are assisted by Assistant Leaders, Section assistants and Young Leaders. There is a further team of skill providers who regularly work with most sections in their area of expertise.

Group

Group Scout Leader	Mr P. Duggan
Assistant Group Scout Leader	Mr A. Stacey

Sections -

Beaver Scout Leader	Mrs M. Simpson
Beaver Scout Leader	Mr E. Mohan
Cub Scout Leader	Mr J. Simpson
Cub Scout Leader	Mr C. McIlwee
Scout Leader	Mr C. Roy
Scout Leader	Mrs J. Maguire
Explorer Scout Leader	Mr G. Griffin

Assistant Leaders - All Sections

Mrs N Shannon-King, Mrs G. Gallagher, Mr D. Simpson, Mrs J Spence, Mr J. Kennedy, Mrs L. Kennedy, Mrs S Mathieson, Mr A McIlwee, Mr R. Duncan, Mr G. Black, Mrs L. Murray, Mrs E. Beaton, Mr A Black, Ms P Gamble, Mrs J McCormick, Mrs K Lindsay

Section Assistants

Mr C McCarry, Mr J Magill, Mr A McKinley, Ms L McIlroy, Mrs S Stacey, Mr A Wong

Skills Instructors

Mr J Lyster, Mr P Stacey, Mr M Griffin, Mr D. Foreman

Young Leaders -

The Group have Young Leaders placed with Squirrels, Beavers, Cubs and Scouts as part of the Leadership team

Youth Shaped Scouting

Young Leaders, with the aid of Cub Sixers and Scout Patrol Leaders, help to ensure that youth shaped scouting is at the heart of the scout program. They run sectional meetings that give feedback on subjects, activities and events that our young people wish to take part in. Young Leaders attend leadership planning meetings and are viewed as valued full members of the leadership team.



The Purpose of Scouting - What we Do

Scouting actively engages and supports young people in their personal development, empowering them to



make a positive contribution to society.

Purpose and CCNI -area's of fit

Scouting actively engages and supports young people in their personal development, empowering them to make a positive contribution to society. -

Scouting advances education, citizenship and community development, and operates in areas of cross-border / cross-community, cultural, sport/recreation and youth development - it has by design a direct impact on children (5 - 13 year olds) and youth (14 to 25 year olds).

Public Benefit - as registered with CCNI

1. The benefit which flows from our purpose is that young people are empowered to make a positive contribution to society through being engaged and supported in their personal development, including physically, intellectually, socially and spiritually.
2. This benefit is demonstrated through Scouting making a positive impact in our communities; preparing young people to be active citizens; embracing and contributing to social change; being as diverse as the communities in which we operates. These are evidenced by feedback from our beneficiaries and the wider community.
3. There is no harm arising from our purposes. Scouting operates within a framework of safety to enable young people to take part in adventurous activities safely.
4. Scouting's beneficiaries are children and young people.
5. The only private benefit from this purpose is that Adult Volunteers are trained to deliver the programme, but this is incidental and necessary because it is needed to operate in today's society working with young people.



Achieving our Purpose - Public Benefit.

Scouting develops young people in many different ways, it develops:- leadership skills, independence, team work, confidence and skills for life as well as providing challenges, fun and excitement.

It's fundamentals lie at the heart of everything we do and starts with the scout promise.

There are many variations to wording to suit different ages, the many different cultures and beliefs that exist in the United Kingdom and the Island of Ireland. Fundamentally they all say the same thing. That scouts have a duty to self, faith, country and others. The most common version of the promise for each section is at the beginning of the section report.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Cooperation - We make a positive difference; we cooperate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

enjoy what they are doing and have fun;

take part in activities indoors and outdoors;

learn by doing;

share in spiritual reflection;

take responsibility and make choices;

undertake new and challenging activities;

and make and live by their Promise.



Although LCSG is an independent charity, it is part of, and co-operates with, the wider scouting family and our local and national communities. Over the year, different sections have entered scout events and competitions organised by Lisburn and District Scouts, County Antrim Scouts and ScoutsNI, details of some of these can be found in the individual section reports.

Traditionally we have always attended the annual Remembrance Day parade and Service of Remembrance, organised by the Royal British Legion, along with other local uniformed youth organisations. This year was no exception and we had Scouts and Explorers from all sections of our community take part in the parade and service.

Our older sections worked with the Lisburn Branch of the Rotary Club on a major fundraising project for local and national charities, our Explorer scouts volunteered with local charities over a 6 month period.



Badges in Scouting are earned rather than given and all sections saw their members gain their Chief Scout's Awards. These awards are not easily gained - in the younger sections, members must earn all their challenge badges as well as a number of activity badges, whilst in the older section, Explorer Scouts, they must complete everything that's involved in gaining a Duke of Edinburgh award. plus complete a number of other scouting challenges to gain their Chief Scout Awards. The Scout Association is one of the UK's biggest providers for the Duke of Edinburgh's Award and our Explorer Section continue the long tradition within the group of entering members for all three levels. Two members of Lisburn Cathedral Scout Group gained the top award in scouting by gaining their Queen's Scout Award

Notable Achievements

2 Queen's Scout Awards - the first ever achieved by members of the group.

2 Duke of Edinburgh Gold Awards

Assisted in raising £2500 for local and national charities

Well over 1000 hours of youth members volunteering their time

1 youth members was recommended for Adventurous Activity Permits to allow them to run activities for other sections.

2nd in a ScoutsNI National Water Sports Competition

Over 1000 badges earned within the group
including

7 Chief Scout's Bronze awards

15 Chief Scout's Silver Awards

3 Chief Scout's Gold Awards

12 Bronze Duke of Edinburgh Awards

2 Silver Duke of Edinburgh Awards

11 Chief Scout's Platinum Awards

4 Chief Scout's Diamond Award

BEAVER SCOUT SECTION

Beaver Scout Promise

I promise to do my best, To be kind and helpful, And to love God.

Beaver Scout Motto

Be Prepared

Beaver Colony Section Report April 2017 to March 2018

Key Activities:

April – Fun camp craft evening in Castle Gardens

May – Beaver Rally Day at Crawfordsburn & overnight camp at Ardnally Scout Centre

June – Rafted Canoes – Time on the Water 1 & Awards Evening

August – Section Planning Meeting – Leaders & Young Leaders

September – Welcome new Beavers

October – Investiture, Emergency Aid 1 & Pets @ Home visit

November – World Challenge – supporting a local & global cause

December – Christmas at Crawfordsburn

January – Faith badge, & Moving On Ceremony

February – Sports & Safety badge

March – Air Activity Badge and district beaver evening

We have enjoyed another successful, fun packed year at Beaver Scouts. By April we were busy working our way through a number of planned activities. The brighter evenings and access to Castle Gardens meant that we were able to spend a large portion of our time outdoors. This included a fun camp theme evening where our young people helped to put up a tent, practised a few basic knots and toasted some marshmallows. This took place in advance of our overnight camp at Ardnally in May and helped to generate a sense of anticipation and excitement. As part of our activity programme for this camp we included an action packed Beaver Rally Day at Crawfordsburn. By the end of June many of our Beaver Scouts had achieved their Outdoor, Adventure and Skills Challenge badges. This proved to be a very active and adventurous few months where they had the chance to try new activities such as kayaking at Shaw's Bridge and grass sledging at Crawfordsburn.

In advance of starting back in September the leadership team meet to plan another programme of events. This included our Young Leaders who were able to provide programme ideas. They agreed a number of activities that they were responsible for. One example that incorporated Youth Shaped Scouting involved our Young Leaders running an activity where they gathered favourite games from each of our Beaver Scouts. This provided our Beaver Scouts with the opportunity to have a say in their own programme. Our young leadership team continue to prove to be an invaluable part of the leadership team as they work towards their Duke of Edinburgh and Young Leader Awards.

Membership remained consistent with an average membership of 30 beavers and operating with a leadership team of 2 Section Leaders, 4 Assistant Leaders, 6 Young Leaders and a Parent Helper. In the lead up to Christmas we visited our local Pets at Home store and helped our local Rotary Group achieve their goal of fundraising to help eradicate Polio; our Beavers enjoyed planting purple crocus to help symbolise this task. After completing the first stage of Emergency Aid skills we enjoyed a festive treat by meeting Santa at Crawfordsburn. The start of the New Year focused on our Beaver Scouts achieving their Faith Activity Badge as well as a few making the transition up to Cubs. Learning a new sport and completing the Air Activity Badge brought us up to the Easter break. In support of district events we attended a fun activity evening run by another Beaver Colony.

During this Scouting year we awarded 7 Bronze Awards, 60 Challenge Badges, 170 Activity Badges and 32 Staged Badges.

Maureen Simpson – Beaver Scout Section Leader





CUB SCOUT SECTION

Cub Scout Promise

I promise that I will do my best to do my duty to God and to the Queen, to help other people and to keep the Cub Scout Law.

Cub Scout Motto

Be Prepared

Cub Pack Section Report April 2017 to March 2018

During the year the Cub Scouts have carried out a varied and enjoyable programme continuing with the aim of them achieving the highest award in Cub Scouts, The Chief Scouts Silver Award, within a Two Year journey. This has again been carried out as a team effort with the assistance and enthusiasm of not only the Cubs themselves but also the Adult Leaders and Young Leaders who have brought some great ideas to the fore.

Programme 2017/18

Incorporating the 'You Shape' ideas we continued with Back to Basics focusing on The Baden Powell Series of activities and Membership Awards to help our new and existing members understand the real principles of scouting.

Pioneering Badge Teaching practical scouting skills for Indoor and Outdoor use.

Camping Skills Preparing for Camp's including tentage, packing, kit usage, fire lighting.

Fire Safety Teaching awareness of fires, both their usefulness and their dangers.



Team Work Challenge Learning team building activities and how to work together as a team.

Naturalist Badge Learning about nature and how we should respect and nurture the area around us, including their inhabitants.

Disability Awareness Learning about visible and invisible disabilities and how we can help those with disabilities

Over the year we worked on other badges and activities including Air Activities, Science, Climbing and Astronomer.

We held a Sixer's Forum which was chaired and led by the Young Leaders which allowed the Cubs to have an input on how elements of the programme could be run. Our Sixers and Seconders attended a Cubs You-Shape day where they got to interact with other Sixers and Seconders from around Northern Ireland whilst learning new Scouting skills.

We all headed to the Ulster American Folk Park for a Cubs Fun Day where we got to meet Cubs and their Leaders from around Northern Ireland. We learnt some history, took part in historical activities and played some historical games.

We went to the SSE Arena where we got to see some American College Ice Hockey teams take part in an ice hockey tournament.

We had a Christmas Party Night which was run by the Sixers with the help of the Young Leaders.

As part of our International Programme we held Chinese New Year Night for the Year of the Dog.

In a cross organisation activity we teamed up with Cubs from Scouting Ireland and planted saplings at Lisburn Island Centre.

Other activities including climbing at Lurgan YMCA, a hike at Divis Mountain and a visit to Lisburn Fire Station where we reinforced our understanding of fire safety.

The Section attended two camps Winter Camp – Space theme
Summer Camp – Circus theme

With the rest of Lisburn Cathedral Scout Group we had a Cycle to Shaw's Bridge, Ten Pin Bowling Night and a Christmas Turkey Hike.

Within Lisburn District our Cubs took part in the St George's Day parade, Expandite Challenge, District Quiz and Five a Side Football competition.

Awards

We awarded 14 Chief Scout Silver Awards to our Cubs leaving in June 2017.

We also awarded over 500 Challenge and Activity badges to the Cubs over this year.

Well done to them all !!!

Ciaran McIlwee - Cub Scout Leader





The Scout Promise

On my honour, I promise that I will do my best to do my duty to God and to the Queen, to help other people and to keep the Scout Law.

The Scout Motto

Be Prepared

Scout Troop Section Report April 2017 to March 2018

Shortly after the Easter break of 2017 we took the Scouts to Gorse Hill Farm for a two night camp. On the first day there was a navigation practice hike. The scouts took it in turns to follow a course around the Slieve Meelmore area. On the second day we held a pioneering competition requiring the scouts to build a trebuchet and a stretcher framework capable of holding the weight of one person.

The remainder of the Scouting year up to June was filled with various activities including kayaking, sailing and a cycle along the Lagan towpath with the other sections of our group finishing with a bbq.

For the summer camp of 2017 we joined Scouts from all over the UK at NIJAM at Crawfordsburn Scout Centre. A week of activities included archery, canoeing, a visit to the Giant's Causeway, a day at Palace Army Barracks and learning outdoors skills at the Clondeboy Estate in Bangor. Here the scouts learned about backwoods cooking, building shelters, knife and axe safety and woodcraft.

As the new Scout year began in September 2017, we organised another climbing day at Hen mountain in the Mourne so younger scouts could earn their climbing badge. Scouts also took part in the mud run challenge.

We organised trips to a Hindu temple and a Muslim Community Centre in Belfast to encourage the Scouts to learn about other cultures. A small number of our scouts were selected to take part in CRED (a cross community and diversity project) and attended a weekend along with youth members from other uniformed organisations.

In March of 2018, we headed to Castle Saunderson, a Scout centre and campsite in Southern Ireland, for the first time. Here the scouts were able to practice their orienteering skills as well as having a lot of fun with activities like crate-climbing and archery.

Colin Roy - Scout Section Leader



The Explorer Scout Promise

On my honour,
I promise that I will do my best to do my duty to God
and to the Queen,
to help other people
and to keep the Scout Law.

The Explorer Scout Motto

Be Prepared

Explorer Unit Section Report April 2017 to March 2018

Over the year the Explorers took part in a full range of programme activities ranging from pioneering, map reading, use of radios for communication, expeditions and both Duke of Edinburgh and Chief Scout Awards.

The majority of Explorers also took part in the Young Leader Scheme providing support to the younger sections from Squirrels and Beavers through to Scouts. The Young Leader scheme develops their skills in planning, presentation and team work. These skills are put to use running activities for the sections they assisted at.

At the start of the year the new Explorers discussed and explored their understanding of the scout laws and promise. They talked through each section of the promise explaining what it meant to them. This helped them understand that in making the promise they were committing to being the best they could be.

As part of the Chief Scout and DofE awards the Explorers committed significant time and effort outside normal scouting meetings. They volunteered at animal rescue centres, charity shops as well as helping at other Scouting sections. They developed skills as diverse as sewing archery, water polo, climbing, tap dancing and acting. All of their skills come together to produce more confident young people.

At various points throughout the year the explorers took part in training and planned for their DofE expeditions. The expeditions challenged each of the teams to push themselves gaining confidence to overcome difficulties and personal challenges.

The Explorers completed 12 Bronze, 2 Silver and 2 Gold DofE Awards as well as Platinum and Diamond Chief Scout Awards. 2 Explorers went on to complete the Queens Scout Award, the highest award in Scouting. Other badge work included hiking badges awarded for expeditions covering more than 6 hours a day, nights away badges for each night on camp

Key Activities

Duke of Edinburgh Awards

Chief Scout Awards

National Indoor Climbing Awards Scheme

Young Leader Scheme

George Griffin - Partnered Explorer Scout Section Leader



QUEEN'S SCOUT AWARD



The Queen's Scout Award is the top award anyone in the scout movement can achieve. This year for the 1st time in the groups history, Paul Stacey and Georgia Beaton, two of our Network members, gained this award. As well as gaining their Duke of Edinburgh Gold Award along the way, they each had to undertake 6 additional activities or projects, two international, two community and two values, and spend 18 nights away independent of the ICV activities or D of E gold expeditions. The Trustees and Leadership Team congratulate Paul & Georgia on their achievement.



NIJAM 2017 SUMMER CAMP



NIJAM 2017 was an International Jamboree organised by ScoutsNI and held at Crawfordsburn Scout Centre. The camp saw nearly 1000 participants from the scout section, with members of the Explorer Section helping to run activities as part of the work and play team. Lisburn cathedral had a number of Scouts attend and a number of Explorers helping provide activities.



Commitment to Training

Adult Training

The group continues to invest in training currently 8 Leaders are working towards gaining their woodbeads by taking part in the modular based woodbadge training Scheme.

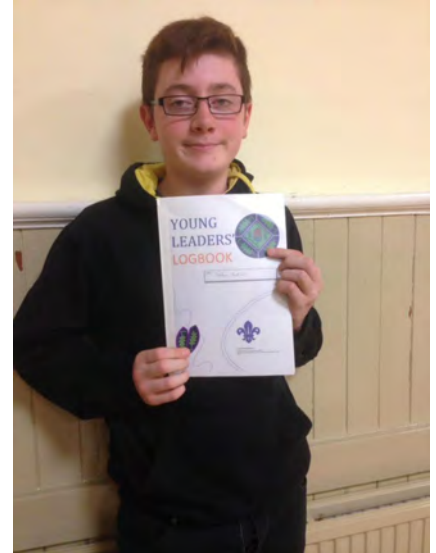
A total of 3 members of the leadership team were assessed and either gained or renewed their Adventurous Activity Permits allowing them to run a wide variety of activities from Archery to Hill Walking



Young Leader Training

The group also invested significantly in ensuring their young leaders were trained and given opportunities to start, continue or complete their Young Leader Training Award.

1 qualified Young Leader decided to become an Adult Leaders when they turned 18 years of age, whilst another qualified Young Leader continued being a valued member of the Northern Ireland Young Leaders training team as one of only 2 under 18's on the team.



1st Aid Training

3 Young Leaders who were involved in Work and Play in NIJAM and working as permit holders to provide adventurous activities to the scout section gained their Level 2 outdoor 1st Aid qualification, a number of adult leaders also took part in the course to renew their level 2 1st Aid qualifications to ensure our leadership team have the necessary skills and confidence to act during a medical emergency.



Providing Adventurous Activities

Lisburn Cathedral Scout Group has always provided a programme aimed to build not only skills for life for its youth members and adult members, but also to boost their self confidence and self esteem by providing challenges and opportunities. This is often achieved by providing adventurous activities run by suitable qualified, skilled and experienced Leaders or external providers. However because of the strength of the leadership team, most of these activities we can provide internally.

Examples of achievement

An Explorer with a real fear of heights persevering and after several weeks being able to climb on a 4m bouldering wall without a rope and climb to the top of a 10m wall with a rope.

A scout shouting from the top of a climbing wall "I feel so accomplished" after finally getting to the top

Explorers from the group improving so much that they earned places on the Northern Ireland Junior Archery Squad

The group has a number of members with National Governing Body award holders. These include personal and coaching qualifications including:

Level 2 Kakak and Canoe Instructors

Level 1 Kayak and canoe instructors

Level 2 Archery Instructors

Level 1 Archery Instructors

Mountain Leader (Summer)

Climbing wall Instructor

Rock Climbing instructor

RYA Safety Boat

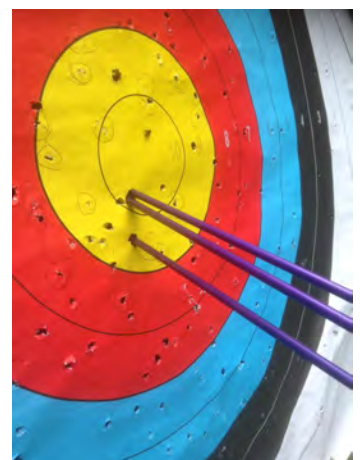


The group run archery most Mondays for Cubs, Scouts, Explorers, Network, Leaders and Parents and have 2 regular qualified coaches with and additional 2 available on occasions.



The group also have 4 qualified climbing coaches who provide climbing experiences for all sections and also run regular sessions for Explorers who have chosen climbing for their Duke of Edinburgh award skill or physical challenge. This has resulted in a number of Explorers gaining their NICAS level 1 or level 2 award and one going on to gain her Climbing Wall Instructor Award when she turned 18.

A number of leaders are also involved in providing supervision and assessment to both group and nationally run Duke of Edinburgh and Queen's Scout Expeditions.



Group Membership

As of Census 31st January 2018 the group consisted of the following

Youth Members

under 18 years old	Male	Female	Total
Beavers	25	6	31
Cubs	35	16	51
Scouts	27	16	43
Partnered Explorers	14	17	31
Total	101	55	156

Young Leaders

A total of 13 young leaders volunteered with the Beaver, Cub and Scout Sections, a further 5 young leaders volunteered with our partnered Squirrel Unit. Young Leaders are Explorer Scouts, who wish to take on a leadership role. All young leaders with L.C.S.G. take part in Leadership training approved by the Institute of Leadership and Management.

Scout Network - 18 to 25 Year Old	Male	Female	Total
Network (no other role) Note 1	1	1	2
Network (with other role) Note 2	4	2	6
NETWORK TOTAL	5	3	8

Note 1 - because of scout census reporting - the 2 Scout network members with no other role were not included in census figures

Note 2 - The six Scout Network members with another role are included in the Adult Leader figures below

Adult Leaders

Role	Male	Female	Total
Group Leaders	2	0	2
Beaver Leaders	3	4	7
Cub Leaders	4	7	11
Scout Leaders	4	3	7
Explorer Leaders	2	2	4
Leaders regularly helping with multiple sections	3	1	4
Section Assistants	3	2	5
Skills Instructors with no other role	3	0	3
Inactive leaders 2017 -18 on books	0	2	2
Total	21	20	41

Group Details

Lisburn Cathedral Scout Group

Scout Groups registered with The Scout Association within Northern Ireland are often referred to under the umbrella name of
ScoutsNI

Lisburn Cathedral Scout Group are based at the Church Halls of Lisburn Cathedral
found at

24a Castle Street
Lisburn
BT27 4XD

All sections meet during normal school term times between September and June. They meet as follows

Beavers	Monday	18:15 to 19:30
Cubs	Tuesday	18:15 to 19:45
Scouts	Tuesday	20:00 to 21:30
Explorers	Wednesday	20:00 to 21:30

The Group also run a cross-sectional archery session.

Archery	Monday	19:45 to 21:15
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Additionally to this camps and events take place throughout the calendar year as organised by the Leadership Team.

Important Registered Details

Lisburn Cathedral Scout Group was formed officially on 30th March 2009. It has the following identification registration numbers with bodies listed below

The Scout Association	10016944
Charity Commission for Northern Ireland	NIC103714
Inland Revenue	XR77549

The Group operate two current accounts with **Ulster Bank Limited** in order to manage it's financial affairs.

Bank Accounts

	Account 1 - Group Account	Account 2 - Activities Account
Account Name	Lisburn Cathedral Scout Group	Lisburn Cathedral Scout Activities
Sort Code	98-09-60	98-09-60
Account Number	21566014	21567095

Statement of Accounts for the Financial Year ending 31st March 2018

GROUP ACCOUNT

Opening Balance 01/04

£ 6,419.47 £ 4,427.76

INCOME

Membership Fees
Gift Aid and Donations
Grants
Fundraising
Bank Interest
Uniform
Miscellaneous
Disposal of Assets
Trustee benefits
Transfer from Activities Account

Year 2017/18
£16,116.15
£ 7,771.64
£ -
£ -
£ -
£ 19.50
£ 92.50
£ -
£ -
£ -

Year 2016/17
£12,601.00
£ 559.22
£ -
£ 270.00
£ -
£ 35.70
£ -
£ -
£ -
£ -

EXPENDITURE

Membership fees
Uniform / Badges
Major Asset Purchase
Refunds
Equipment and Assets
Insurance (assets & Volunteers)
Church Costs
Vehicle Maintenance
Trustees Renumeration
Vehicle Purchase
Vehicle Fuel
Vehicle Insurance
Miscellaneous
Training Adults
Training Young Leaders
Storage / Hire
Expenditure from restricted Income
Transfer to Activities Account

Year 2017/18
£ 4,680.00
£ 1,524.69
£ -
£ 60.00
£ 2,653.95
£ -
£ -
£ 1,356.26
£ -
£ -
£ 101.75
£ -
£ 623.53
£ 760.00
£ -
£ 430.00
£ -
£ 500.00

Year 2016/17
£ 4,593.30
£ 1,079.43
£ -
£ -
£ 145.60
£ -
£ 520.00
£ 632.28
£ -
£ -
£ 16.25
£ 1,077.69
£ 650.66
£ 451.00
£ -
£ 150.00
£ -
£ 2,158.00

Totals

£23,999.79 £13,465.92
£30,419.46 £17,893.68

Closing Balance

£12,686.18 £ 11,474.21
£17,733.06 £ 6,419.47
£30,419.26 £17,893.68

ACTIVITIES ACCOUNT

Opening balance 01/04

£ 1,376.46 £ 17,909.67

INCOME

Summer Camp
Donations and Fundraising for Camps
Beaver Camps and Events
Cubs Camps and Events
Scout Camps and Events
Explorer Camps and Events
Group Camps and Events
DofE
Miscellaneous
Transfers from Group Account

Year 2017/18
£ -
£ 50.00
£ 680.39
£ 3,202.00
£ 3,308.00
£ 310.00
£ 387.20
£ 1,580.00
£ 80.00
£ 500.00
£10,097.59

Year 2016/17
£ 8,120.00
£ 300.00
£ 486.60
£ 3,370.40
£ 1,119.50
£ 1,364.20
£ 380.00
£ -
£ 320.00
£ 2,158.00
£17,616.70

EXPENDITURE

Summer Camp
Beaver Camps and Events
Cubs Camps and Events
Scouts Camps and Events
Explorers Camps and Events
Group Camps and Events
Miscellaneous
Expenditure from Restricted Income
Transfer to Group Account

Year 2017/18
£ -
£ 1,257.44
£ 3,673.28
£ 2,822.40
£ 1,173.97
£ 355.34
£ 197.16
£ -
£ -

Year 2016/17
£20,140.43
£ 1,549.16
£ 4,658.25
£ 3,864.06
£ 1,040.01
£ -
£ 2,900.00
£ -
£ -

Closing Balance 31/03

£ 9,479.59 £34,151.91
£ 1,994.46 £ 1,376.46
£11,474.05 £35,528.37

TOTALS

Combined Accounts Presented at Group AGM 26th June 2018

COMBINED TOTALS

Opening Balances 01/04	Year 2017/18	Year 2016/17
INCOME	£ 7,795.93	£22,337.43
	£34,097.38	£31,084.62
Combined Sub Total	£41,893.31	£53,422.05
Less Transfers	£ 500.00	£ 2,158.00
TOTALS	£41,393.31	£51,264.05

Combined detail (excluding transfers)

Opening Balances 01/04	Year 2016/17
Group Account	£ 4,427.76
Activities Account	£17,909.67
Total	£22,337.43

INCOME

Membership Fees
 Gift Aid, Donations & Fundraising
 Uniform
 Summer Camp
 Explorers Camps and Events
 Scouts Camps and Events
 Cubs Camps and Events
 Beavers Camps and Events
 Group Camps and Events
 Other

Year 2017/18	Year 2016/17
£16,116.15	£12,601.00
£ 7,821.64	£ 1,129.22
£ 19.50	£ 35.70
£ -	£ 8,120.00
£ 1,890.00	£ 1,364.20
£ 3,308.00	£ 1,119.50
£ 3,202.00	£ 3,370.40
£ 680.39	£ 486.60
£ 387.20	£ 380.00
£ 172.50	£ 320.00

EXPENDITURE

Badges / Uniforms
 Church Maintenance
 Training
 Boat storage / Bus
 Membership Fees
 Refunds
 Equipment and Assets
 Summer Camp
 Explorers Camps and Events
 Scouts Camps and Events
 Cub Camps and Events
 Beavers Camps and Events
 Group Camps and Events
 Young Leaders
 Other

Year 2017/18	Year 2016/17
£ 1,524.69	£ 1,079.43
£ -	£ 520.00
£ 760.00	£ 451.00
£ 1,884.01	£ 1,876.22
£ 4,680.00	£ 4,593.30
£ 60.00	£ -
£ 2,653.95	£ 145.60
£ -	£20,140.53
£ 1,173.97	£ 1,040.01
£ 2,822.40	£ 3,864.06
£ 3,673.28	£ 4,658.25
£ 1,257.44	£ 1,549.16
£ 355.34	£ -
£ -	£ -
£ 820.69	£ 3,550.66

£33,597.38

£28,926.62

Closing Balance 31/03
 Group Account
 Activities account

£17,733.08	£ 6,419.47
£ 1,994.46	£ 1,376.46
£19,727.54	£ 7,795.93
£41,393.31	£51,264.05

TOTALS

£41,393.31

£51,264.05

Prepared by Mrs Julie Magill (Treasurer Financial Year April 2017 to March 2018) and approved by the Group Executive Committee on 18th June 2018 and ratified by the Annual General Meeting of Lisburn Cathedral Scout Group on 26th June 2018

FINANCIAL REPORT - Lisburn Cathedral Scout Group

Statement of Accounts 2017/2018

	Year 2017/18 Unrestricted	Total	Year 2016/17 Total
RECEIPTS			
Fees	£16,171.15	£16,171.15	£12,921.00
Youth Programme and Activities	£ 9,579.59	£ 9,579.59	£14,876.40
Youth Leadership Training	£ 25.00	£ 25.00	£ -
Fundraising and Gift Aid	£ 7,821.64	£ 7,821.64	£ 1,129.22
	£33,597.38	£33,597.38	£28,926.62
PAYMENTS			
Capitation	£ 4,680.00	£ 4,680.00	£ 4,593.30
Youth Programme and Activities	£11,729.56	£11,729.56	£33,414.50
Youth Leadership Training	£ -	£ -	£ 784.00
Adult Support and Training	£ 760.00	£ 760.00	£ 451.00
Asset Purchase	£ 2,653.95	£ 2,653.95	£ 1,194.69
Operating Costs	£ 1,842.26	£ 1,842.26	£ 3,030.63
Total	£21,665.77	£21,665.77	£43,468.12
NET surplus / (deficit)	£11,931.61	£11,931.61	(-£14,541.50)
Cash funds last year	£ 7,795.93	£ 7,795.93	£22,337.43
Cash funds this year	£19,727.54	£19,727.54	£ 7,795.93
PAYMENTS TO TRUSTEES			
Paul Duggan	£1,432.26		
Andrew Stacey	£ 168.00		
George Griffin	£2,369.48		
Jill Maguire	£ 308.40		
Jonathan Simpson	£1,581.72		
Ciaran McIlwee	£1,113.14		
Maureen Simpson	£ 731.88		
Total	£7,704.88	*see note 1	
Largest Receipt from Trustee			
Eugene Mohan	£ 220.00	*see note 2	

Note 1 - Payment to trustees

All the payments, totalling £7704.88, were to repay trustees for purchases made on behalf of the Group.

Note 2 - Largest receipt from trustees

Largest single receipt from a trustee was £220.00 from Eugene Mohan. It covered membership fee's for his Children in the group.

Statement of assets and liabilities at 31 March 2018

	Unrestricted	Total Funds	31st March 2017 Total Funds
Cash Funds			
Bank Current Accounts	£19,727.54	£19,727.54	£ 7,795.93
Total cash funds	£19,727.54	£19,727.54	£ 7,795.93
Non monetary assets for charity's own use			
Badge Stock	£ -	£ -	£ -
Other Stock	£ 1,800.00	£ 1,800.00	£ 2,000.00
Motor Vehicles	£ 6,000.00	£ 6,000.00	£ 7,000.00
Scouting equipment, furniture, etc.	£10,609.80	£10,609.80	£ 9,271.00
Sub total	<u>£18,409.80</u>	<u>£18,409.80</u>	<u>£18,271.00</u>
Total Assets	<u>£38,137.34</u>	<u>£38,137.34</u>	<u>£26,066.93</u>

Statements

Lisburn Cathedral Scout Group has no share holders.

It is not VAT registered and as such all figures stated include VAT, if VAT was applicable to the transaction.

There were no uncleared funds as of 31st March 2017

Valuation of Assets and Depreciation

- Items with a finite life as dictated by the manufacturer are depreciated linearly over their lifetime. This includes items such as climbing equipment which may have a 3 year, a 5 year or a 10 year lifespan. At the end of their life span the item is deemed to have zero value and, as may become unsafe, are rendered unusable and disposed of.
- Items such as motor vehicles, trailers etc. after research, are assigned the models average resale value at the end of the year.
- Other major assets such as boats have been assigned a minimum resale value appropriate to the model. This is reviewed annually.
- All other items are depreciated at 20% per year over five years.

FINANCIAL REPORT

Accounts Approval

The above accounts were approved by the group's Executive Committee on Monday 18th June 2018 and were ratified by Lisburn Cathedral Scout Group Scout Council at the Group Annual General Meeting held on Tuesday 26th June 2018.

Independent Examination

The accounts were independently examined in accordance with the guidelines issued by the Charity Commission for Northern Ireland

Preparation of Report

The Report was prepared on behalf of the group for the Charity Commission of Northern Ireland by Andrew Stacey - Assistant Group Scout Leader

Trustees Declaration

The trustees declare that they have approved this Annual Report

Signed _____

Dr Hannah-Jane Braiden - Group Chair

Date _____

Signed _____

Mrs Karen Brown - Group Treasurer

Date _____

Signed _____

Mr Andrew Stacey - Assistant Group Scout Leader

Date _____



Appendix 1

Policy Organisation and Rules - The Scout Group - Chapter 3

Rule 3.23 The Constitution of the Scout Group

In the absence of an existing formally adopted Constitution to the contrary, the following represents an ideal Constitution and will apply where the circumstances and the support allow.

b. The Group Executive Committee

iii. The Group Executive Committee consists of: Ex-officio Members

- The Group Chair;
- The Group Secretary;
- The Group Treasurer;
- The Group Scout Leader;
- The Assistant Group Scout Leader;
- The Explorer Scout Leader (if stated in a Partnership Agreement, and subject to that Explorer Scout Leader expressly indicating to the AGM (in writing or orally at the meeting) that they are willing to perform such a function);
- The Sponsoring Authority or its nominee;
- All Section Leaders (i.e. individuals holding a Beaver Scout Leader, Cub Scout Leader or Scout Leader role) subject to that Section Leader expressly indicating to the AGM (in writing or orally at the meeting) that they are willing to perform such a function.

Elected Members

- persons elected at the Group Annual General Meeting;
- these should normally be four to six in number;
- the actual number must be the subject of a resolution by the Group Scout Council.

Nominated Members

- persons nominated by the Group Scout Leader;
- the nominations must be approved at the Group Annual General Meeting; the number of
- nominated members must not exceed the number of elected members.

Co-opted Members

- persons co-opted annually by the Group Executive Committee
- the number of co-opted members must not exceed the number of elected members.
- Right of Attendance
- the District Commissioner and the District Chair have the right of attendance at meetings of the Group Executive Committee.

iv. Additional Requirements for sub-Committees:

- sub-Committees consist of members nominated by the Committee.
- The Group Scout Leader and the Group Chair will be ex-officio members of any sub-Committee of the Group Executive Committee.
- Any fundraising committee must include at least two members of the Group Executive Committee. No Section Leader or Assistant Leader may serve on such a fundraising sub-Committee.

v. Additional Requirements for Charity Trustees:

- All ex-officio, elected, nominated and co-opted members of the Group Executive Committee
- are Charity Trustees of the Scout Group.
- Only persons aged 18 and over may be full voting members of the Group Executive Committee because of their status as Charity Trustees (however the views of young people in the Group must be taken into consideration).
- Certain people are disqualified from being Charity Trustees by virtue of the Charities Acts. (See rule 13.1)
- Charity Trustees are responsible for ensuring compliance with all relevant legislation including the Data Protection Act
- Some Groups may also need to register as a charity. (See Rule 13.3).